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# Louisiana Housing Finance Agency



## Legal Department

Terri Ricks, General Counsel  
Christine Bratkowski  
Keith Cunningham  
Leslie Strahan

January 19, 2010

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## MEMORANDUM

**To:** Commissioner Allison A. Jones, Chairman  
Commissioner Mark Maderra  
Commissioner Guy Williams  
Commissioner Katie Anderson  
Commissioner Susan Sonnier

**From:** Terri Ricks, Christine Bratkowski, Keith Cunningham and Leslie Strahan, Legal Department

**Date:** January 7, 2010

**Re:** Legal Committee

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A regular meeting of the Louisiana Housing Finance Agency Legal Committee will be held on Tuesday, January 19, 2010, at 10:00 a.m., Louisiana Housing Finance Agency, in Committee Room 1, located at 2415 Quail Drive, Baton Rouge, LA, by order of the Chairman.

If you have any questions or concerns, please contact us.

January 19, 2010

**LEGAL COMMITTEE MEETING**

A regular meeting of the Louisiana Housing Finance Agency Legal Committee will be held on **Tuesday, January 19, 2010, at 10:00 a.m.**, Louisiana Housing Finance Agency, in **Committee Room 1**, located at 2415 Quail Drive, Baton Rouge, Louisiana, by order of the Chairman.

**FINAL AGENDA**

1. Call to order, roll call and introduction of guests.
2. Approval of the minutes of the December 9, 2009 Legal Committee Meeting.
3. Discussion and Decision regarding the RESTORE Program as it pertains to certain participants in Ouachita Parish.
4. Discussion and Decision regarding the RESTORE Program as it pertains to certain participants in Richland Parish.
5. Discussion and Decision regarding contract documents for TCAP and 1602 closings.
6. Other Business.
7. Adjournment.

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Milton J. Bailey, President

**If you require special services or accommodations, please contact Barry E. Brooks at (225) 763 8773, or via email [bbrooks@lhfa.state.la.us](mailto:bbrooks@lhfa.state.la.us)**

Pursuant to the provisions of LSA-R.S. 42:6.1, upon two-thirds vote of the members present, the Board of Commissioners of the Louisiana Housing Finance Agency may choose to enter executive session, and by this notice, the Agency reserves its right to go into executive session as provided by law.

**Louisiana Housing Finance Agency  
Legal Committee Meeting Minutes  
Wednesday, December 9, 2009  
2415 Quail Drive  
Committee Room 1  
Baton Rouge, LA 70808  
11:30 A.M.**

**Commissioners Present**

Guy Williams  
Katie Anderson  
Donald P. Vallee

**Commissioners Absent**

Allison A. Jones  
Susan Sonnier  
Mark Madderra

**Legal Counsel Present**

Keith Cunningham  
Terri Ricks  
Christine Bratkowski  
Leslie Strahan

**Staff Present**

Keith Cunningham  
Terri Ricks  
Milton J. Bailey  
Christine Bratkowski  
Melanie Brocato  
Leslie Strahan

**Others Present**

Wayne Neveu  
H. E. Durham  
Dorothy Jacobs  
Jon Holloway, Jr.  
John E. Seago

- 1. Call to order, roll call and introduction of guests.** Commissioner Guy Williams called the meeting to order at 11:45 a.m. and asked for roll call. A quorum was established.

2. **Approval of the minutes.** A motion was made by Commissioner Guy Williams with a second by Commissioner Katie Anderson to approve the minutes of the November 11, 2009 committee meeting. The minutes were approved.
3. **Discussion and Resolution of the Meadows Project #07/08 (FA)-37, (East McNeese and 5<sup>th</sup> Avenue, Lake Charles, Louisiana, Calcasieu Parish).** The Legal Committee recommends changes as indicated in the resolution. The OCD approved these changes in writing. Commissioner Guy Williams made a motion to pass the resolution with a second by Commissioner Katie Anderson. The motion passed.
4. **Other Business.** There was discussion of a RESTORE Program Homeowner's claim for appliances promised by a contractor, and discussion of the concern of another RESTORE Program home that has mold in which residents are refusing to let the contractor's in to do the mold remediation. This was brought to the legal committee's attention in the event of the possibility of forthcoming litigation. There was a discussion on the legality of the QAP provisions memo regarding elderly housing. Commissioner Donald P. Vallee requested a copy of pending litigation and contracts the agency is entered into.
5. **Adjournment.** On a motion by Commissioner Guy Williams and a second by Commissioner Valle the committee adjourned at 11:45 a.m.