



BOARD OF DIRECTORS

Agenda Item #7

Sustainable Housing Committee
Ellen M. Lee, Chairwoman

November 13, 2013

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A resolution authorizing the Louisiana Housing Corporation (“Corporation” or “LHC”) to discontinue outsourcing the administration of the statewide Weatherization Assistance Program (“WAP”) and the Low Income Home Energy Assistance Program (“LIHEAP”) and operate the programs within LHC, and also providing for other matters in connection therewith.....	8
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Louisiana Housing Corporation

November 6, 2013

SUSTAINABLE HOUSING COMMITTEE MEETING

AGENDA

Notice is hereby given of a regular meeting of the Sustainable Housing Committee to be held on **Wednesday, November 13, 2013 @ 10:00 A.M.**, Louisiana Housing Corporation Building, **Committee Room 1**, located at 2415 Quail Drive, Baton Rouge, Louisiana, by order of the Chairman.

1. Call to Order and Roll Call.
2. Approval of the **Minutes of the October 9, 2013 Committee Meeting.**
3. A resolution authorizing the Louisiana Housing Corporation ("Corporation" or "LHC") to **discontinue outsourcing the administration of the statewide Weatherization Assistance Program ("WAP") and the Low Income Home Energy Assistance Program ("LIHEAP") and operate the programs within LHC**, and also providing for other matters in connection therewith. Staff recommends approval.
4. **Energy Programs Activity Report and Updates.**
5. **Sustainable Housing Department Update.**
6. **Louisiana Housing Authority Department Update.**
7. **HOME Report.**
8. Other Business.
9. Adjournment.

A handwritten signature in blue ink, appearing to read "Frederick Tombar, III".

Frederick Tombar, III
LHC Executive Director

If you require special services or accommodations, please contact Board Coordinator and Secretary Barry E. Brooks at (225) 763 8773, or via email bbrooks@lhc.la.gov.

Pursuant to the provisions of LSA-R.S. 42:16, upon two-thirds vote of the members present, the Board of Directors of the Louisiana Housing Corporation may choose to enter executive session, and by this notice, the Board reserves its right to go into executive session, as provided by law.

Louisiana Housing Corporation
Sustainable Housing Committee Meeting Minutes
2415 Quail Drive
Committee Room 1
Baton Rouge, LA 70808
Wednesday, October 9, 2013
10:30 a.m.

Committee Members Present

Chairman Ellen M. Lee
Mr. Malcolm Young
Mr. Willie Spears

Committee Members Absent

Mr. Guy T. Williams

Board Members Present

Dr. Daryl Burekel

Board Members Absent

Mr. Michael L. Airhart
Mr. Matthew P. Ritchie
Mr. Mayson H. Foster
Treasurer John N. Kennedy
Mr. Larry Ferdinand

Staff Present

Frederick Tombar, III
Brad Sweazy
Ted Guillot
Liza Bergeron
Nicole Sweazy
Rene Landry
Jessica Guinn
Keith Cunningham

Others Present

See Attached Sign- in Sheet

Call to Order and Roll Call. Committee Chairwoman Ellen M. Lee called the meeting to order at 10:35 a.m. The roll was called, and a quorum was established.

Approval of Minutes from September 11, 2013. Upon a motion made by Committee Member Malcolm Young and seconded by Board Member Willie Spears, the minutes of the September 11, 2013 meeting were approved without correction.

Action Item.

- *A resolution authorizing and directing the Executive Director to formally request an Attorney General Opinion regarding jurisdictional issues under Louisiana Housing Authorities law as it relates to the HUD Section 8 Performance Based Contract Administration NOFA; and providing for other matters in connection therewith.*

Mr. Frederick Tombar, III, Executive Director, introduced the resolution to the committee, asking for the Board to allow LHC to request an opinion from the Attorney General concerning an interpretation of the Louisiana Housing Authorities laws. A motion was made and seconded to favorably recommend the resolution to the Full Board for approval. The motion was passed unanimously.

Energy Department Activity Reports and Update. Ms. Loretta Wallace, Program Administrator, provided a summary of the 2012 LIHEAP, 2013 LIHEAP, 2012 DOE WAP and ARRA Programs. Ms. Wallace highlighted the 2013 LIHEAP, which expires in September 2014. Of the \$40 million dollars allocated to the program, \$30 million has currently been expended, including at 15% set aside used to supplement WAP activities. She further reported that WAP has served approximately 78,000 homes with 14,000 of those being new clients since last year. Additionally, Ms. Wallace reported that the 2012 LIHEAP has expended all but \$15,611.00, with a few remaining invoices expected to be expended from that amount prior to the grant closing out by December 31, 2013.

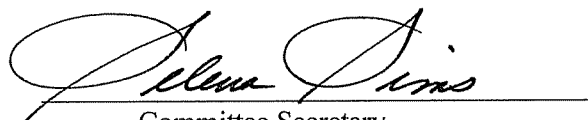
Sustainable Housing Department Update. Mr. Ted Guillot, Program Manager, provided updates concerning Sustainable Housing Funding, Small Rental Property Programs, and Non-Profit Rebuilding Pilot Program (NRPP). In response to a question regarding the remaining funds for the SRPP, Mr. Guillot explained the remaining funds are allocated to specific parishes to be given to qualified applicants and since program is beginning to ramp-down, any unexpended funds still available at the close of the program out would be repurposed for other housing programs.

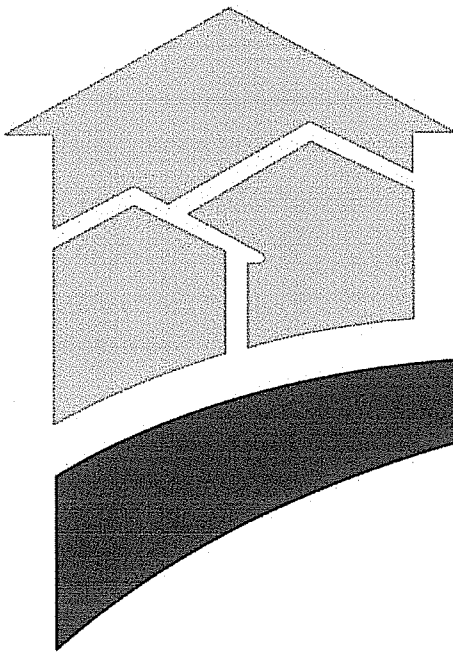
Louisiana Housing Authority Department Update. Ms. Nicole Sweazy, Program Administrator, reported that beginning today, the statewide Medicaid management organization Magellan will begin administering the services on behalf of LHA.

HOME Report. An update on the HOME Program was provided by Mr. Brad Sweazy, Chief Operating Officer.

Other Business. Mr. Jack Tolson and Mr. Charles Tate spoke regarding issues that they perceive are part of the administration of HOME NOFAs and the operation of the CHDOs. Mr. Sweazy addressed their concerns regarding the NOFA and indicated that the current NOFA had been issued for public comment prior to it being finalized and released, and that it was specifically drafted for small development only and had been out for public comment and that if it is determined that it was ineffective, it would be re-evaluated.

Adjournment. There being no further business to discuss, Chairman Lee adjourned the meeting at 11:07 a.m.


Committee Secretary



LOUISIANA HOUSING CORPORATION

SUSTAINABLE HOUSING COMMITTEE MEETING

WEDNESDAY, October 9, 2013 @ 10:30 a.m. – CR1

Guest Sign-In Sheet

GUEST NAME

FIRM

PLEASE, PLEASE PRINT

- | | | |
|----|-----------------|--------------|
| 1. | Larry Hoss | our plan B |
| 2. | Randy Oliver | our Plan B |
| 3. | Carliss Kneiser | Whitney bank |
| 4. | Erick Rant | Whitney |
| 5. | Samuel Saylor | MCRMA |
| | Jack Tolson | AGT |
| | Chad Inte | COF etc |

LHC SHC
PLEASE PRINT CLEARLY

GUEST NAME

FIRM

- | GUEST NAME | FIRM |
|------------------------------|---------------------------------|
| 6. <u>Charlotte Bougeois</u> | <u>LAAAP</u> |
| 7. <u>Lloyd Hunter</u> | <u>Foster Pointe LLC</u> |
| 8. <u>Kris Ainsworth</u> | <u>Arrington Developers LLC</u> |
| 9. <u>Ken Overhies</u> | <u>Chase</u> |
| 10. <u>LaQuinton Nimox</u> | <u>DNA Workshop</u> |
| 11. <u>Dyke Nelson</u> | <u>DNA Workshop</u> |
| 12. <u>Jack Sumner</u> | <u>Submeter One</u> |
| 13. <u>JACK TOLSON</u> | |
| 14. <u>CHARLES TATE</u> | |
| 15. _____ | |
| 16. _____ | |
| 17. _____ | |
| 18. _____ | |
| 19. _____ | |

LOUISIANA HOUSING CORPORATION

The following resolution was offered by _____ and seconded by

_____ :

RESOLUTION

A resolution authorizing the Louisiana Housing Corporation (“Corporation” or “LHC”) to discontinue outsourcing the administration of the statewide Weatherization Assistance Program (“WAP”) and the Low Income Home Energy Assistance Program (“LIHEAP”) and operate the programs within LHC; and providing for other matters in connection therewith.

WHEREAS, pursuant to the provisions of Chapter 3-G of Title 40 of the Louisiana Revised Statutes of 1950 (R.S. 40:600.86 through R.S. 40:600.111, inclusive), as amended, the Louisiana Housing Corporation (“LHC”) is granted the power to effectuate the U.S. Department of Energy Weatherization Assistance Program (“WAP”) for the State of Louisiana; and

WHEREAS, also in accordance with the provisions of the Louisiana Revised Statutes referenced above, and pursuant to the provisions of the Low-Income Home Energy Assistance Act of 1981 (Title XXVI of the Omnibus Budget Reconciliation Act of 1981, Public Law 97-35, as amended), and by the delegation of authority letter signed by Bobby Jindal, Governor of Louisiana, the LHC is granted the power to effectuate the U.S. Department of Health and Human Services, Low Income Home Energy Assistance Program (“LIHEAP”) for the State of Louisiana; and

WHEREAS, upon the request from the Board of Directors, the LHC formed a special project team to determine the feasibility of bringing the administrative functions of the WAP and LIHEAP in-house; and

WHEREAS, the study conducted by the special project team (see Exhibit 1, “Energy Assistance Programs Transition Report”, attached) addresses the current business concerns, the benefits, recommendations and justification of bringing in-house the general administration and program management for the LIHEAP and WAP energy programs, and determined that it would be more cost effective for the LHC to perform these functions in-house as opposed to outsourcing these functions to a third-party contractor; and

WHEREAS, feedback received after meeting with several utility vendors from throughout the State of Louisiana confirmed the conclusion drawn by the special project team concerning the transition of the programs in-house to allow for greater accountability, transparency, control, and consistency (see Exhibit 2, “Louisiana Utility Providers Meeting: Executive Summary”, attached).

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Louisiana Housing Corporation (the “Board”), acting as the governing authority of said Corporation, that:

SECTION 1. The Corporation staff and counsel are authorized and directed to revise both the WAP and LIHEAP State Plans and any other such documents as may be necessary to transition the administration of the statewide Weatherization Assistance Program and the Low Income Home Energy Assistance Program in-house, the terms of which are to be consistent with the provisions of this resolution.

SECTION 2. Once the necessary changes have been made, staff is authorized and directed to submit the State Plans immediately to the Department of Energy and the Department of Health and Human Services for approval so as to prevent any further delay in receiving funding awards for these programs.

SECTION 3. The Chairman, Vice-Chairman, Executive Director, and/or Secretary of the Corporation are hereby authorized, empowered and directed to execute any forms and/or documents required to be executed, the terms of which are to be consistent with the provisions of this resolution.

This resolution having been submitted to a vote, the vote thereon was as follows:

And the resolution was declared adopted on this, the ____ day of _____2013.

Chairman

Secretary

STATE OF LOUISIANA

PARISH OF EAST BATON ROUGE

I, the undersigned Secretary of the Board of Directors of the Louisiana Housing Corporation, do hereby certify that the foregoing two (2) pages constitute a true and correct copy of a resolution entitled, “A resolution authorizing the Louisiana Housing Corporation (“Corporation” or “LHC”) to discontinue outsourcing the administration of the statewide Weatherization Assistance Program (“WAP”) and the Low Income Home Energy Assistance Program (“LIHEAP”) and operate the programs within LHC, and also providing for other matters in connection therewith.”

IN FAITH WHEREOF, witness my official signature and the impress of the official seal of the Corporation on this, the 13 day of November 2013.

Secretary

(SEAL)



Energy Assistance Programs Transition Report

Prepared By:
Patricia Hampton
Ricky Patterson
Angie Pearson
Alex Stewart

October 1, 2013

History of the Program

Act No. 702 of the 2001 Louisiana Regular Legislative Session officially transferred the authority to administer federal grants for energy assistance and weatherization services for low income persons from the Department of Social Services (DSS) to the Louisiana Housing Finance Agency (LHFA). Prior to this legislative act, LHFA operated the programs through a Memorandum of Understanding (MOU) with DSS. LHFA performed all aspects of general administration, program management, and financial management for the Low Income Home Energy Assistance Program (LIHEAP) and the Weatherization Assistance Program (WAP) in-house.

After the devastation of the Hurricanes in 2005, the focus of the LHFA was on rebuilding the thousands of homes lost in the affected parishes. With permission from the Board of Commissioners, LHFA released a Request for Proposals (RFP) for the administration of the Energy Programs. Louisiana Association of Community Action Partnerships (LCAP) was selected and has been overseeing the day-to-day administration of the programs on behalf of the Louisiana Housing Finance Agency since 2007.

In 2012, the Energy Department created a Louisiana Energy Programs Action Plan due to the reorganization of the LHFA and other state housing programs under the umbrella of the new Louisiana Housing Corporation (LHC). Coupled with reduced funding of LIHEAP and WAP, the Action Plan focused on returning the general administration of the programs in-house. However, the Action Plan was never approved; therefore, LCAP continued to administer the programs. In March 2013, LHC released a new RFP for the Administration of WAP and LIHEAP. In May 2013, LACAN, L.L.C. was selected as the new contractor.

Summary

At the end of August 2013, LHC selected four employees to form the Energy Special Project Team. The Energy Special Project Team was tasked with determining the feasibility of returning the administrative responsibilities of the Energy Assistance Programs to LHC or if LACAN should be tasked with the general administration of the programs. **Based on the results of the study, it has been concluded that LHC could save \$153,002 over FY2014 by absorbing the functions currently performed by the contractor.** This year, LHC is anticipating that the LIHEAP and WAP programs will face additional budget cuts, thereby decreasing the administrative fees for the Corporation, sub-grantees and the potential contractor. Last year, the LIHEAP allocation was \$38,438,311 and has been decreasing steadily over the last several years. Compared to the previous years, funding decreased by \$11,473,269 in FY2012 and \$4,956,434 in FY2013. LHC is forecasting that the LIHEAP allocation for FY2014 may be \$33,500,000. Similarly, WAP funding has continued to decline. Moving the programs in-house will allow LHC more flexibility in adjusting to the types of changes in funding going forward. In addition, this transition will allow retention of expertise and the workforce necessary to continue successfully providing energy and weatherization services to Louisiana's most vulnerable population.

Revenue

The Corporation receives an administrative fee for overseeing the LIHEAP and WAP programs. Per federal grant guidelines, up to 10% of the grant can be allocated to cover program administrative costs. The 10% is split among the Corporation, sub-grantees and the contractor. Currently, for the LIHEAP program, the Corporation retains 1% while our contractor receives 1.5%, with the remaining 7.5% split among the 40 sub-grantees. The administrative fees for WAP are divided differently, with the Corporation retaining 1%, the contractor receiving 4%, and 12 sub-grantees splitting the remaining 5%.

In addition to the administrative fees, the Corporation is allocated 0.8% of the LIHEAP allocation for client education services and the Department of Energy assigns a Training and Technical Assistance (T/TA) amount for the WAP program.

LHC Estimated Revenue without Contractor			
Revenue Source	Granted Amount	Percentage	Amount
LIHEAP Allocation	\$33,500,000.00	2.50%	\$837,500.00
WAP Allocation	\$529,968.00	5.00%	\$26,498.00
Client Education (LIHEAP)	\$33,500,000.00	0.80%	\$268,000.00
T/TA (WAP)			\$52,997.00
Total			\$1,184,995.00

The table above shows the potential LHC revenue before cost of programs (if program administrative duties were to be handled in-house). Also, due to the lack of revenue generated, LHC would have to provide LACAN with an operating subsidy (in addition to the typical administrative fee). The following tables illustrate the necessary subsidy amount if LACAN were to operate the programs. The tables also depict the set administrative fees (1.5% for LIHEAP and 4% for WAP) as well as the subsidized amount based on their requested administrative fee restructure (2.25% for LIHEAP and 5% for WAP).

LACAN Estimated Revenue Based on FY 2013 Allocation (Set-Fee)			
Revenue Source	Granted Amount	Percentage	Amount
LIHEAP Allocation	\$38,438,311.00	1.50%	\$576,575.00
WAP Allocation	\$529,968.00	4.00%	\$21,198.00
Client Education (LIHEAP)	\$38,438,311.00	0.80%	\$307,507.00
T/TA (WAP)			\$49,160.00
Total			\$954,440.00
Less LACAN Proposed Costs			\$1,296,947.00
Total LHC Subsidy			\$342,507.00

LACAN Estimated Revenue Based on FY 2013 Allocation (Requested)			
Revenue Source	Granted Amount	Percentage	Amount
LIHEAP Allocation	\$38,438,311.00	2.25%	\$864,862.00
WAP Allocation	\$477,600.00	5.00%	\$23,880.00
Client Education (LIHEAP)	\$38,438,311.00	0.80%	\$307,507.00
T/TA (WAP)			\$49,160.00
Total			\$1,245,409.00
Less LACAN Proposed Costs			\$1,296,947.00
Total LHC Subsidy			\$51,538.00

The subsidized amounts do not take into account the administrative cost to the Corporation to oversee the Energy Assistance Programs. Currently, the administrative cost is estimated at \$624,110.

Cost Savings

Comparison of Operational Expenses	
LACAN Proposed Operating Costs	\$1,296,947.00
LHC Proposed Operating Costs (Retained In-House with additional staff)	\$1,143,945.00
Total Operating Cost Savings	\$153,002.00

Currently, LACAN is proposing to operate the programs with a staff of 17 employees. Returning program administration responsibilities to LHC will require 12 employees to oversee the general administration, program management and financial management components. Currently, 9 staff members have job duties associated with the Energy Assistance Programs.

By returning program administrative duties to LHC, the following line items would be eliminated:

LACAN Line Items	Amount
Direct Cost-Chief Executive Director	\$70,000.00
Direct Cost-Financial Director	\$30,000.00
Direct Cost-Legal & Govt Affair	\$30,000.00
Direct-Cost-Legal Director	\$30,000.00
Direct-Cost Weatherization Director	\$30,000.00
Direct Cost-Chief Financial Director	\$75,000.00
Direct Cost-Executive Director	\$80,000.00
Direct Cost-Human Resources Director	\$40,000.00
Direct Cost-Receptionist	\$24,000.00
Direct Cost-Maintenance	\$26,000.00
Direct Expenses-Professional fees	\$75,000.00
Indirect Expenses-Rent	\$36,000.00
	\$546,000.00

Energy Programs Annual Operating Budget Estimate

The budget below represents an estimate of what the Energy Programs’ annual operating budget would be if LIHEAP and WAP program administrative duties are transitioned from LCAP to the Energy Assistance Department.

The numbers used are based on: 1) the current approved Energy budget and 2) an assessment of what activities will change once the programs are transitioned.

Energy Budget Estimate					
	Direct Salary Cost	Time Allocated	LHC's Current Program Cost w/ Contractor	Additional Cost To Operate In-House	Total Cost
1	Energy Program Administrator	50.00%	\$49,535.00		\$49,535.00
1	Energy Program Manager	100.00%	\$74,672.00		\$74,672.00
1	LIHEAP/WAP Analyst	100.00%	\$61,526.00		\$61,526.00
1	LIHEAP/WAP Analyst	100.00%	\$42,141.00		\$42,141.00
1	LIHEAP/WAP Analyst	100.00%	\$21,809.00	\$21,809.00	\$43,618.00
1	LIHEAP/WAP Analyst ¹	75.00%	\$24,689.50	\$12,344.75	\$37,034.25
1	LIHEAP/WAP Monitor	100.00%	\$32,302.00		\$32,302.00
1	Accountant ²	50.00%	\$27,778.50		\$27,778.50
1	Accountant Tech ²	75.00%	\$34,226.25		\$34,226.25
1	Energy Program Supervisor	100.00%		\$50,000.00	\$50,000.00
1	LIHEAP/WAP Fiscal Monitor	100.00%		\$32,000.00	\$32,000.00
1	WAP Monitor/Trainer	100.00%		\$45,000.00	\$45,000.00
12	Total Salary Cost		\$368,679.25	\$161,153.75	\$529,833.00
	Fringe Benefits @ 33% of Total Salaries		\$121,664.15	\$53,180.74	\$174,844.89
	Expenses				
	In-State Travel		\$2,317.00	\$13,000.00	\$15,317.00
	Out-of-State Travel		\$3,475.00	\$17,000.00	\$20,475.00
	Employee Development		\$11,165.00		\$11,165.00
	WAP Certification			\$4,000.00	\$4,000.00

¹ Employee will dedicate 25% of their time working for the Special Programs Department.

² Staff will split their time performing accounting functions for other Corporation departments.

Energy Budget Estimate				
Direct Salary Cost	Time Allocated	LHC's Current Program Cost w/ Contractor	Additional Cost To Operate In-House	Total Cost
Printing and Public Information		\$650.00	\$1,000.00	\$1,650.00
Dues & Subscriptions		\$4,800.00		\$4,800.00
Postage		\$600.00	\$1,000.00	\$1,600.00
Other Operating Expense		\$800.00		\$800.00
Telephone		\$360.00		\$360.00
Computer Software		\$2,500.00		\$2,500.00
Annual Maintenance Fees (HES System)		\$65,000.00		\$65,000.00
Office Supplies and Operating Supplies		\$2,100.00	\$1,500.00	\$3,600.00
Professional/Business Services		\$40,000.00		\$40,000.00
Client Education			\$268,000.00	\$268,000.00
Total Expenses		\$133,767.00	\$305,500.00	\$439,267.00
Total		\$624,110.40	\$519,834.49	\$1,143,944.89

Recommendation

The Energy Special Projects Team has determined that it is more cost effective to operate the programs within LHC. Based upon LACAN’s latest budget figures, LACAN is requesting 2.25% of the LIHEAP administrative fee and the entire 5% WAP administrative fee. However, the program would still run at a \$51,538 deficit as LACAN’s operating budget is estimated at \$1,296,947 and total potential revenue is \$1,245,409. The Energy Assistance Department would be operating at a \$527,704 deficit. It is estimated that it currently costs the Corporation \$624,110.40 to run the program with a third party contractor . LACAN is proposing that LHC only receive an administrative fee of .25% (\$96,906) from LIHEAP and 0% from the WAP.

Some of the benefits of retaining the administrative functions within LHC include:

1. Protecting program resources and ensuring the organization maintains control of the fiduciary responsibility and oversight of the federal energy grants.
2. Retaining current staff. Current Energy staff has over 40 years of combined experience in overseeing and managing the energy programs. Maintaining stability in staffing is critical to the success of the programs.
3. The service delivery network of providers is sufficient, organized and dedicated to providing quality services throughout the 64 parishes.
4. Availability to staff accountants, legal advisors, IT specialists, auditors and other organizational resources will increase capacity and improve program operations and practices.

Transitioning

The transition from LCAP to LHC is expected to take three months, beginning October 2013, with all transition activities being completed by December 2013. During this time, the Corporation will need to resubmit the FY2013 WAP State Plan and the FY2014 LIHEAP State Plan removing LACAN. Due to the changes in the State Plans, an emergency session with the Board of Directors may be required for approval. Once approved, the Corporation will need to reopen the public comment period and hold a public meeting. This process is expected to take at least 45 days to complete.

During this time, the Energy Special Projects Team, in conjunction with the Energy Program Administrator and Manager, will create a transition plan and an updated staffing plan. The transition plan and the updated staffing plan are expected to be completed within the first month of the transition.

LOUISIANA HOUSING CORPORATION

Louisiana Utility Providers Meeting: Executive Summary

October 15, 2013

11:00 am- 1:00 pm

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Purpose

The Louisiana Housing Corporation (LHC) met with Louisiana's top utility providers to discuss the Corporation's vision moving forward. Mr. Fred Tombar offered opening remarks stating the Corporation's tentative plan is to move the Low Income Home Energy Assistance Program (LIHEAP) and Weatherization Assistance Program (WAP) programs in-house pending Board approval. Another important goal of the meeting was to begin rebuilding the relationship between the Corporation and the utility providers by having open dialogue between the two. The Corporation has committed to holding quarterly meetings with the utility providers to continue the dialogue.

Previous Relationships

In order to set the stage for future collaboration and coordination in the administration of LIHEAP and WAP, all parties involved (i.e. LHC, utility providers, and LACAP) acknowledged that there have been communication and accountability issues in the past and agreed to move forward without prejudice.

Vision

Software

Creating a completely automated system that is able to accept applications, submit and track pledges, and provide Automated Clearing House (ACH) payments is a top priority for the Corporation. Mr. Daniel Alderson (Atmos Energy) mentioned that Atmos Energy was able to automate the entire system in Mississippi and currently is the only utility provider able to do so at this point. Mr. Alderson also stated that, since implementing the electronic system, processing and providing payments are considerably faster.

The Corporation currently uses Hancock Energy Software (HES) as the system of record but will look at other software options that could allow for better compatibility between the Community Action Partnership (CAP) agencies and the utility providers.

Standardization

The utility providers requested that the LIHEAP process be standardized across all CAP agencies. Mr. Brad Sweazy mentioned that the Corporation is aware of inconsistencies across the CAP agencies and is working on standard policies and procedures regarding LIHEAP. The Corporation recently discovered that some CAP agencies were prorating the allocation amount across several months while others were giving the allocations out as needed. After discussions with U.S. Department of Health & Human Services (HHS), it was determined that LIHEAP is "need based" and the allocation should be given out immediately, not stretched over several months. The allocations moving forward will be divided into two parts (winter and summer) to aid in stretching the allocation uniformly and to be consistent with the LIHEAP State Plan. Another inconsistency would be the waiting lists at the CAP agencies. Some have wait lists, while others close the application process if funding is not available. According to Ms. Darlene Okammor (LHC), federal regulations state CAP agencies cannot deny a person an opportunity to apply

for assistance. The Corporation will look into this regulation and adjust its standard procedures as necessary.

The Corporation currently allows applicants to receive LIHEAP payments twice yearly in addition to a one-time crisis payment. In order to reach more individuals in need of assistance, it was suggested that this practice be reviewed and that consideration be given to reducing the available assistance to a single LIHEAP payment per year and a one-time crisis payment. As a comparison, the State of Mississippi has typically provided one LIHEAP payment per year and a one-time crisis payment (subject to funding availability).

Although WAP was not the topic of discussion, it was agreed that it could also benefit from the adoption of uniform standards as well as an increased focus on accountability across all aspects of program administration.

LIHEAP and WAP assistance

Mr. Sweazy recommended developing a system to identify LIHEAP customers with higher than average utility bills to WAP to assist those applicants in reducing their utility bills.

Reporting

In the near future, a report capturing all relevant data will be developed and distributed to the utility vendor. In addition, a regular summary report will be produced with a more detailed report made available as needed. The reports will be made available on the Corporation's website. In addition to standard reporting data, some suggested items to include in the report are:

- CAP agencies with allocation received versus spent
- Demographics (elderly, disabled, single parent, etc.) of population served (Ms. Okammor will research if the Corporation is allowed to capture this data)

A report similar to the one produced in Arkansas will be very helpful. It was also suggested that a comprehensive report be provided to members of Congress to advocate for LIHEAP and WAP funding.

Concerns

Education

Wayne Philips (Slemco) inquired about educational opportunities for applicants of the LIHEAP program. His concern is that many potential applicants are not aware of the LIHEAP program nor do they have the knowledge to lower their utility bills by doing simple repairs to the home. Ms. Okammor acknowledged that the Corporation has spent approximately \$500,000 to supply CAP agencies with TVs and DVDs for streaming energy saving facts and other educational materials to inform applicants of ways to reduce energy costs. Mr. Philips suggested expanding the outreach to public service announcements in the media.

Credit vs. Need

Additional research is needed to determine if additional applicants can receive assistance if the Corporation eliminates “credits” created on accounts by applicants receiving the maximum benefit amount under the current LIHEAP structure. The argument was made that some credits are considerably large and multiple applicants can be serviced if this amount were to be reduced. On the other hand, applicants such as the elderly and/or the disabled who are on a fixed income would greatly benefit from a credit (as the applicant can apply once and the credit generated could last up to six months). The Corporation will review this practice in order to determine the best approach.

LIHEAP State Plan

The Corporation is currently working to revise the LIHEAP and WAP State Plans in order to incorporate the transfer of LIHEAP and WAP administrative responsibilities to LHC. Other revisions include reviewing the “benefit matrix” and updating the policies and procedures for LIHEAP and WAP. Mr. Tombar reiterated the importance of transparency and open communication between the Corporation and the utility vendors, and he encouraged them both to participate in the transition process and to attend the anticipated public hearing.

In-House vs. Contract

Mr. Sweazy polled the Utility Providers present (six total), to seek their opinions on transitioning the LIHEAP and WAP program in-house. The overall consensus of the utility providers is to bring the programs in-house to eliminate the “middle person”. This transition will allow for greater accountability, transparency, control, and consistency. In addition to bringing the programs in-house, the Corporation is aware of the additional duties involved, which include client intake and the CAP agency reviews. The Corporation is prepared to hire additional staff, as necessary.

Moving Forward

The Corporation is currently revising the LIHEAP and WAP State Plans to indicate that the program administrative responsibilities are being moved back to the Corporation. LHC will review other software options and, if HES continues to be the system of record, it will be modified to allow for the ability to send ACH payments directly to the utility providers. Once the State Plans are revised and the system of record finalized, LHC will begin its pilot program by December with one utility vendor and phasing in the other providers by June 2014.

LOUISIANA HOUSING CORPORATION

A G E N D A

Meeting with Louisiana Utility Vendors

October 15, 2013

11:00 am – 1 :00 pm

- LHC bringing the LIHEAP Program in-House
 - LHFA's Previous Track Record
 - Staffing
- Improving LHC's working relationship with Utility Vendors
- Comments/recommendations from Utility Vendors on improving program processes
- HES/MAACLINK
- Quarterly Reporting to Utility Vendors
- Client In-take Process and Client Services

LOUISIANA HOUSING CORPORATION

Meeting with Louisiana Utility Vendors

October 15, 2013

11:00 am – 1 :00 pm

NAME	AGENCY	CONTACT INFO
Tracie Nugent	CLECO	tracie.nugent@cleco.com
Vonda Willis	CLECO	vanda.willis@cleco.com
Rachel Ditmore	Atmos Energy	yonne.ditmore@atmosenergy.com
Wayne Phillips	Slemco	wayne.phillips@slemco.com
Corey Bordelon	Slemco	corey.bordelon@slemco.com
Daniel Alderson	Atmos Energy	Daniel.alderson@atmosenergy.com
C.N. Chuck Heine	DEMCO	chuckh@demco.org
Chanon Johnson	DEMCO	chanonm@demco.org
Ann Hayward	Atmos Energy	ann.hayward@atmosenergy.com
Emile Cordaro	AEP Swepco	EBCordaro@aep.com
Morgan Stewart	Entergy	mstewa3@entergy.com
Liz Brister	Entergy	ebriste@entergy.com

Energy Programs Activity Summary

As of September 30, 2013 According to HES Budget Tracking

2013 DHHS/LIHEAP

Grantor: U.S. Department of Health & Human Services (\$40,812,722)

Programs	Grant Period	Grant Award	Expended	Balance	Households Served	New Clients
LIHEAP	10/1/2012-9/30/2014	\$34,450,434.00	\$33,024,768.00	\$1,425,666.00	82,283	14,891
DHHS/WAP*	7/1/2013-6/30/2014	\$6,362,288.00	\$379,964.29	\$5,982,323.71	43	
Total:		\$40,812,722.00	\$33,404,732.29	\$7,407,989.71	82,326	14,891
Percentage:			81.85%	18.15%		

*NOTE: LIHEAP Funds budgeted (15%) to supplement the 2013 DOE/WAP Program.

2012 DHHS/LIHEAP

Grantor: U.S. Department of Health & Human Services (\$43,421,892)

Programs	Grant Period	Grant Award	Expended	Balance	Households Served	New Clients
LIHEAP	10/1/2011-9/30/2013	\$36,411,685.72	\$36,411,685.72	\$0.00	87,870	16,590
DHHS/WAP	7/1/2012-6/30/2013	\$6,301,043.33	\$6,295,992.19	\$5,051.14	786	
Carryover*		\$709,162.98	\$151,926.18	\$557,236.80	1,634	321
Total:		\$43,421,892.03	\$42,859,604.09	\$562,287.94	90,290	16,911
Percentage:			98.71%	1.29%		

*NOTE: Carryover reflects the remaining balance that was rebudgeted to provide additional LIHEAP services.

2012 DOE/WAP

U.S. Department of Energy (\$2,363,189) Units projected: DOE 237 + (810 LIHEAP Only) = 1047 units

Programs	Program Year	Grant Award	Expended	Balance	Units Completed
DOE/WAP	7/1/2012-6/30/2014	\$2,363,189.00	\$1,909,596.47	\$453,592.53	148
Total:		\$2,363,189.00	\$1,909,596.47	\$453,592.53	
Percentage:			80.81%	19.19%	

2012 ARRA/WAP

U.S. Department of Energy (\$1,142,916) Units projected - 104

Programs	Program Year	Grant Award	Expended	Balance	Units Completed
ARRA/WAP	10/1/2012-9/30/2013	\$1,142,916.00	\$938,848.63	\$204,067.37	122
Total:		\$1,142,916.00	\$938,848.63	\$204,067.37	
Percentage:			82.15%	17.85%	

KATRINA/RITA RECOVERY

SCOPE

The state has received \$13.4 billion in Disaster CDBG funds from the U.S. Department of Housing and Urban Development for recovery from hurricanes Katrina and Rita. This report provides quarterly financial and progress updates on the programs administered within the Sustainable Housing Department. It is intended to provide high-level progress updates by program area to the Louisiana Housing Corporation Board of Directors.

SUSTAINABLE HOUSING FUNDING

Program	Allocated	Obligated	Unobligated	% Obl	Expended	% Exp
Small Rental	\$662,857,250	\$644,911,152	\$17,946,098	97.29%	\$593,976,290	89.61%
NSP3	\$5,000,000	\$5,000,000	\$0	100.00%	\$2,874,432	57.49%
NRPP	\$26,000,000	\$25,935,501	\$64,499	99.75%	\$15,200,333	58.46%
Plaq. Parish Rehab.	\$4,000,000	\$4,000,000	\$0	100.00%	\$2,726,782	68.17%
TOTAL	\$697,857,250	\$679,846,653	\$18,010,597	97.42%	\$614,777,837	88.10%

HOUSING RECOVERY PROGRAMS

SMALL RENTAL PROPERTY PROGRAM:

The Small Rental Property program (SRPP) will help restore neighborhoods by bringing back property that was damaged or destroyed. The program aims to provide affordable and workforce housing units to people as a place they can call home. At the same time, the program is bringing back neighborhoods as a place the community can be proud to call home. The goal is to help the housing market and provide neighborhoods with new or renovated, best-practice, mixed-income units.

Budget:	Allocated	Obligated	Unobligated	% Obl	Expended	% Exp	Balance	Contract Expiration
	\$662,857,250	\$644,911,152	\$17,946,098	97.29%	\$593,976,290	89.61%	\$68,880,960	1/15/15

Key Indicators (cumulative):

Indicator	Target	Prior Qtr	Current Qtr	% of Goal
Number of closings completed	4911	4660	4670	95%
Number of rental units created	9594	8426	8552	89%
Number of affordable units created	8386	7519	7535	90%
Percent of units that are affordable	87%	89%	88%	101%

NEIGHBORHOOD STABILIZATION PROGRAM (3):

The NSP3 program will work in partnership with the Small Rental Property Program to address the housing needs of low to moderate income people in the most heavily damaged areas. The program seeks to rebuild one to four units' rental property structures. NSP3 will provide gap financing in the form of forgivable loans to property owners to help restore their damaged units and offer them at affordable rents to income eligible tenants (50% AMI but not < than 80% AMI).

Budget:	Allocated	Obligated	Unobligated	% Obl	Expended	% Exp	Balance	Contract Expiration
	\$5,000,000	\$5,000,000	\$0	100.00%	\$2,874,432	57.49%	\$2,125,568	1/15/15

NONPROFIT REBUILDING PILOT PROGRAM:

The \$20 million program is administered by the LHC and is a competitively awarded grant program that provides grants to rebuilding organizations that have a proven track record in assisting homeowners to meet the gap in rebuilding their storm- or flood-damaged homes. Funds will be used to purchase the materials used in rebuilding the applicant's home, pay labor costs, etc. Both Road Home and non-Road Home participants are eligible. Eligible homeowners will be limited to Louisiana residents impacted by hurricanes Katrina and Rita.

Budget:	Allocated	Obligated	Unobligated	% Obl	Expended	% Exp	Balance	Contract Expiration
	\$26,000,000	\$25,935,501	\$64,499	99.75%	\$15,200,333	58.46%	\$10,799,667	6/30/15

Key Indicators (cumulative):

Indicator	Target	Prior Qtr	Current Qtr	% of Goal
Number of closings completed	160	156	156	98%
Number of properties completed construction	160	142	154	96%

PLAQUEMINES PARISH HOMEOWNER REHABILITATION PROGRAM:

In order to balance the lack of affordable rental housing demand in Plaquemines Parish with urgent need for current homeowners, this program allows the conversion of a portion of the parish's Small Rental allocation to be used as a Homeowner Rehabilitation Program. This homeowner program is governed by the CDBG rehab program guidelines. These funds will be used to assist eligible homeowners to complete their repairs or rebuild in Plaquemines Parish only. Some funds may be used to purchase the materials used in rebuilding the homeowner's home. Both Road Home and non-Road Home participants are eligible for this program. Eligible homeowners would be limited to Louisiana residents impacted by hurricanes Katrina and Rita.

Budget:	Allocated	Obligated	Unobligated	% Obl	Expended	% Exp	Balance	Contract Expiration
	\$4,000,000	\$4,000,000	\$0	100.00%	\$2,726,782	68.17%	\$1,273,218	6/30/15

Key Indicators (cumulative):

Indicator	Target	Prior Qtr	Current Qtr	% of Goal
Number of loans closed	16	14	14	88%
Number of properties started construction	16	14	14	88%
Number of properties completed construction	16	13	13	81%

GUSTAV/IKE RECOVERY

SCOPE

The state has received \$1.09 billion in Disaster CDBG funds from the U.S. Department of Housing and Urban Development for recovery from hurricanes Gustav and Ike. This report provides financial and progress updates on the programs administered within the Sustainable Housing Department. It is intended to provide high-level progress updates by program area to the Louisiana Housing Corporation Board of Directors.

SUSTAINABLE HOUSING FUNDING

Program	Allocated	Obligated	Unobligated	% Obl	Expended	% Exp
State ARP	\$50,602,543	\$50,534,780	\$67,763	99.87%	\$35,582,816	70.32%
Parish ARP	\$24,000,000	\$24,000,000	\$0	100.00%	\$4,190,481	17.46%
Parish Housing	\$55,274,715	\$55,274,715	\$0	100.00%	\$20,876,662	37.77%
TOTAL	\$129,877,258	\$129,809,495	\$67,763	99.95%	\$60,649,959	46.70%

HOUSING RECOVERY PROGRAMS

STATE - AFFORDABLE RENTAL

The **Affordable Rental Competitive Program (ARP)** will restore and create affordable rental housing for individuals with low and moderate incomes through the new construction of rental housing or the acquisition/rehabilitation of existing facilities. Municipalities, parishes, nonprofit organizations and developers in the 53 parishes affected by the storms were eligible to compete in the program.

Budget:	Allocated	Obligated	Unobligated	% Obl	Expended	% Exp	Balance	Contract Expiration
	\$50,602,543*	\$50,534,780**	\$67,763	99.87%	\$35,852,816	70.32%	\$13,749,727	Varies***

*\$49,602,543 + \$1,000,000 to Iberville Parish, total of 17 projects = Allocated \$50,602,543

**\$50,602,543 (allocated) - \$67,763 (Bywater) = \$50,534,780

***Each developer agrees to a 5 year affordability period beginning on the date of the initial occupancy of a low-moderate income unit.

Key Indicators (cumulative):

Indicator	Target	Prior Qtr	Current Qtr	% of Goal
Loans Closed	17	15	16	94%
Projects With Drawdowns	17	15	15	88%
Affordable Units Created	461	194	262	57%
Total Units Created	664	278	347	52%
Percent Affordable Units	69%	70%	76%	109%

PARISH – AFFORDABLE RENTAL

The five most impacted parishes, as assessed by HUD housing damage estimates, were allocated a share of \$24 million to invest in affordable housing. The initial allocations were as follows:

- Terrebonne: \$10,000,000
- Cameron: \$4,000,000
- Iberville \$4,000,000
- East Baton Rouge \$3,000,000
- Lafourche \$3,000,000

Terrebonne parish subsequently opted to have its share run through the State’s Gustav-Ike Piggyback program reducing the total allocation to \$14,000,000, but those dollars were later returned back to this program. Cameron, East Baton Rouge, and Iberville parishes have additionally decided to use part of their regular parish program allocations to supplement their affordable rental programs.

Budget:

Allocated	Obligated	Unobligated	% Obl	Expended	% Exp	Balance	Contract Expiration
\$25,950,000*	\$25,950,0	\$0	100.00%	\$4,190,481	17.46%	\$23,709,581	Varies**

*Includes original \$24,000,000 allocation, additional \$1,500,000 allocated to Iberville Parish, and additional \$450,000 allocated to East Baton Rouge Parish.

**The CEAs in place between the State and each Parish are effective from the date of execution through the time when the Parish has completed all requirements associated with administering the funds.

Key Indicators (cumulative):

Indicator	Target	Prior Qtr	Current Qtr	% of Goal
Applications Approved	5	5	5	100%
Projects with drawdowns	13	5	7	53%
Number of housing units created	586	202	202	34%

PARISH PROGRAMS

In order to address the housing recovery needs resulting from Hurricanes Gustav and Ike, the State provided Disaster CDBG funds from HUD directly to the impacted Parishes. Choosing from a variety of programs (e.g. Homeowner Rehab., First Time Homebuyer, and Neighborhood Redevelopment), Parishes have used these funds to assist homeowners throughout the State.

Budget:

Allocated	Obligated	Unobligated	% Obl	Expended	% Exp	Balance	Contract Expiration
\$55,274,715	\$55,274,715	\$0	100.00%	\$20,876,662	37.77%	\$34,398,053	Varies*

*The CEAs in place between the State and each Parish are effective from the date of execution through the time when the Parish has completed all requirements associated with administering the funds.

Key Indicators (cumulative):

Indicator	Target	Prior Qtr	Current Qtr	% of Goal
Applications Received	33	32	32	97%
Applications Approved	33	32	32	97%
Projects With Drawdowns	32	29	29	91%
Projects With 90% Expended	32	3	3	9%

Sustainable Housing Department Programs Summary
Updated 11/4/13

	Parish	Total Allocation	Total Disbursements			Total Remaining
			Disbursed Award	% of Total Allocation	Total Properties	
Small Rental \$662,857,250	Acadia Parish	\$ 680,637.00	\$ 417,384.00	61%	7	\$ 263,253.00
	Calcasieu Parish	\$ 8,122,016.00	\$ 7,883,463.00	97%	147	\$ 238,554.00
	Cameron Parish	\$ 3,536,271.00	\$ 1,016,115.00	29%	3	\$ 2,520,156.00
	Iberia Parish	\$ 962,018.00	\$ 246,000.00	26%	6	\$ 716,018.00
	Jefferson Parish	\$ 60,493,052.00	\$ 27,208,332.00	45%	306	\$ 33,284,720.00
	Orleans Parish	\$ 328,724,927.00	\$ 327,586,687.00	100%	3,569	\$ 1,138,240.00
	Plaquemines Parish	\$ 9,673,413.00	\$ 528,000.00	5%	10	\$ 9,145,413.00
	St. Bernard Parish	\$ 37,564,326.00	\$ 40,630,586.00	108%	468	\$ (3,066,260.00)
	St. Tammany Parish	\$ 16,700,326.00	\$ 7,192,074.00	43%	116	\$ 9,508,252.00
	Tangipahoa Parish	\$ 722,464.00	\$ 431,075.00	60%	7	\$ 291,389.00
	Terrebonne Parish	\$ 1,304,238.00	\$ 530,531.00	41%	4	\$ 773,707.00
	Vermilion Parish	\$ 1,882,209.00	\$ 124,000.00	7%	4	\$ 1,758,209.00
	Washington Parish	\$ 1,342,262.00	\$ 1,077,628.00	80%	23	\$ 264,635.00
	Grand Total	\$ 471,708,159.00	\$ 414,871,873.00	88%	4,670	\$ 56,836,286.00

NSP 3 \$5,000,000*	Parish	Total Allocation	Total Disbursements			Total Remaining
			Disbursed Award	% of Total Allocation	Total Properties	
	Orleans Parish	\$ 4,500,000	\$ 2,840,287	63%	22	\$ 1,659,713

*\$500,000 allocated to Program Delivery

	Nonprofit	Total Grant Allocation	Total OCD Payments	Total LHC Only Payments	Total Payments	Construction Complete	Under Construction	Construction Not Started	Total Projects	Ineligible/Withdrawn
Catholic Charities	\$ 1,080,000.00	\$ 535,239.92	\$ 544,759.78	\$ 1,079,999.70	8	0	0	8	0	
Episcopal Community Services	\$ 940,584.48	\$ 700,470.73	\$ 236,610.90	\$ 937,081.63	8	0	0	8	1	
NENA	\$ 2,614,317.94	\$ 772,377.40	\$ 699,935.98	\$ 1,472,313.38	10	0	2	12	2	
Peoples- Plaquemines	\$ 2,481,272.91	\$ 1,263,203.02	\$ -	\$ 1,263,203.02	5	1	0	6	3	
Rapides Southeast	\$ 1,884,282.00	\$ 1,721,977.01	\$ -	\$ 1,721,977.01	12	0	0	12	0	
Rapides Southwest	\$ 2,691,603.47	\$ 1,461,676.17	\$ 18,534.90	\$ 1,480,211.07	12	0	0	12	5	
Rebuilding Together New Orleans	\$ 4,611,675.89	\$ 2,972,088.08	\$ 985,262.61	\$ 3,957,350.69	28	0	0	28	5	
St. Bernard Project	\$ 4,566,437.82	\$ 2,020,943.66	\$ 698,162.04	\$ 2,719,105.70	31	0	0	31	5	
United Way- Multi Parish	\$ 3,913,794.40	\$ 1,732,701.19	\$ 560,185.32	\$ 2,292,886.51	22	2	0	24	4	
UWGNO-Plaquemines	\$ 1,852,196.90	\$ 1,511,972.71	\$ -	\$ 1,511,972.71	8	0	0	8	0	
Louisiana Family Recovery Corp- No longer in program	\$ 18,334.00	\$ 18,334.00	\$ -	\$ 18,334.00				0		
LHFA Administrative Cost	\$ 2,400,000.00	\$ 2,400,000.00	\$ -	\$ 2,400,000.00				0		
Funds Remaining (includes a misc. \$7274.67 under review)	\$ 71,774.00	\$ -	\$ -	\$ -				0		
Total:	\$ 30,022,903.81	\$ 17,580,675.99	\$ 3,941,330.87	\$ 21,522,006.86	151	3	2	156	26	

	Parish	Total OCD Project Cost Payments	Total Project Cost LHC Only Payments	Total Payments	Construction Complete	Under Construction	Construction Not Started	Total Projects	Ineligible/Withdrawn
NRPP \$30,022,904	Calcasieu	\$ 412,120	\$ 18,535	\$ 430,654	8	0	0	8	2
	Orleans	\$ 4,760,105	\$ 3,826,599	\$ 8,586,704	108	2	2	112	17
	Plaquemines	\$ 2,672,828	\$ -	\$ 2,672,828	13	1	0	14	3
	Tangipahoa	\$ 115,482	\$ -	\$ 115,482				0	
	Saint Bernard	\$ 250,642	\$ 96,197	\$ 346,839	6	0	0	6	0
	Saint Tammany	\$ 735,100	\$ -	\$ 735,100	8	0	0	8	0
	Washington	\$ 1,070,266	\$ -	\$ 1,070,266	8	0	0	8	3
	Jefferson	\$ 76,721	\$ -	\$ 76,721	0	0	0	0	1
	Total:	\$ 10,093,264	\$ 3,941,331	\$ 14,034,594	151	3	2	156	26

*Population declined due to homeowner withdraw or ineligibility

Sustainable Housing Department Programs Summary
Updated 11/4/13

	Grantee	Parish	Total Allocation	Total Disbursements					Total Funds Remaining
				Disbursed Awards	% of Total Disbursements	Total Completed Units	Completed Affordable Units	% Construction Complete	
Affordable Rental (Competitive) \$50,602,543	Calcasieu Affordable Homes	Calcasieu	\$ 2,725,000	\$ 1,675,003	61.47%	8	8	70.00%	\$ 1,049,997
	438 Main Street Apts	East Baton Rouge	\$ 3,500,000	\$ 3,500,000	100.00%	22	22	100.00%	\$ 0
	The Elysian Apartments	East Baton Rouge	\$ 4,000,000	\$ 3,800,084	95.00%			95.00%	\$ 199,916
	The Gardens Phase I	East Baton Rouge	\$ 4,000,000		0.00%				\$ 4,000,000
	The Gardens Senior	East Baton Rouge	\$ 4,000,000	\$ 3,446,125	86.15%			90.00%	\$ 553,875
	GCHP Mid City	East Baton Rouge	\$ 1,400,000	\$ 838,458	59.89%			80.00%	\$ 561,542
	Evangeline Estates	Evangeline	\$ 3,330,000	\$ 2,943,405	88.39%			95.00%	\$ 386,595
	Cane Pointe 2	Iberia	\$ 500,000	\$ 475,000	95.00%	17	17	100.00%	\$ 25,000
	Cyrus Homes	Jefferson Davis	\$ 3,200,000	\$ -	0.00%				\$ 3,200,000
	Daigle House	Lafayette	\$ 2,816,000	\$ 2,675,200	95.00%	32	32	100.00%	\$ 140,800
	Bywater Art Lofts II	Orleans	\$ 4,000,000	\$ 3,932,247	98.31%	30	30	100.00%	\$ 67,753
	Hibernia Apartments	Orleans	\$ 4,000,000	\$ 4,000,000	100.00%	175	91	100.00%	\$ -
	Ouachita Square	Ouachita	\$ 2,368,000	\$ 2,246,599	94.87%	20	19	100.00%	\$ 121,401
	Canterbury House II	St. Tammany	\$ 4,000,000	\$ 2,084,500	52.11%			65.00%	\$ 1,915,500
	Barataria Station Apt 2	Terrebonne	\$ 3,999,420	\$ 3,799,449	95.00%	43	43	100.00%	\$ 199,971
	James Herod 2 Apts	Vermillion	\$ 1,764,123	\$ 547,717	31.05%			35.00%	\$ 1,216,406
	Total:		\$ 49,602,543	\$ 35,963,787	72.50%	347	262	87.86%	\$ 13,638,756

	Grantee	Direct Parish Allocation	Additional Supp. Allocation	Total Budget	Total Disbursements					Total Funds Remaining
					Expenditures	% of Total	Total Projected	Total Units	Total # of	
Affordable Rental (Parish) \$24,000,000	Cameron	\$ 4,000,000	\$ -	\$ 4,000,000	\$759,031	18.98%	70	0	0	\$ 3,240,969.06
	Iberville	\$ 4,000,000	\$ 1,500,000	\$ 5,500,000	\$206,838	3.76%	82	0	0	\$ 6,793,162.50
	Lafourche	\$ 3,000,000	\$ -	\$ 3,000,000	\$303,343	10.11%	10	0	0	\$ 2,696,657.00
	East Baton Rouge	\$ 3,000,000	\$ 450,000	\$ 3,450,000	\$2,908,971	84.32%	362	202	202	\$ 991,029.34
	Terrebonne	\$ 10,000,000	\$ -	\$ 10,000,000	\$295,095	2.95%	77	0	0	\$ 9,704,905.44
	Total:	\$ 24,000,000	\$ 1,950,000	\$ 25,950,000	\$4,473,276.66	17%	601	202	202	\$ 23,426,723.34

	Grantee	Total Allocation	Total Disbursements			Funds Remaining
			Expenditures	% of Funds Disbursed	Total # of Households Served	
G/I Incentive \$21,532,843	Cameron	\$ 13,277,000.00	\$ 9,775,734.77	73.63%	199	\$ 3,501,265.23
	Iberia	\$ 1,163,220.00	\$ 1,162,918.34	99.97%	30	\$ 301.66
	City of Lake Charles	\$ 969,746.15	\$ 719,874.24	74.23%	96	\$ 249,871.91
	Vermillion	\$ 4,185,081.00	\$ 1,932,020.88	46.16%	79	\$ 2,253,060.12
	Total:	\$ 19,595,047.15	\$ 13,590,548.23	69.36%	404	\$ 6,004,498.92

	Grantee	Total Allocation	Total Disbursements			Funds Remaining
			Expenditures	% of Funds Disbursed	Total # of Households Served	
G/I Homeowner Rehab \$22,181,666	Ascension	\$ 270,000.00	\$ -	0.00%	0	\$ 270,000.00
	East Baton Rouge	\$ 1,444,574.00	\$ 535,722.86	37.09%	13	\$ 908,851.14
	Iberville	\$ 6,729,540.00	\$ 634,819.38	9.43%	23	\$ 6,094,720.62
	Jefferson Davis	\$ 19,800.38	\$ -	0.00%	0	\$ 19,800.38
	Pointe Coupee	\$ 2,000,000.00	\$ 624,405.51	31.22%	72	\$ 1,375,594.49
	St. James	\$ 300,000.00	\$ 106,787.37	35.60%	0	\$ 193,212.63
	St. John the Baptist	\$ 2,024,240.00	\$ 630,917.71	31.17%	0	\$ 1,393,322.29
	St. Landry	\$ 1,500,000.00	\$ 573,355.39	38.22%	19	\$ 926,644.61
	St. Helena	\$ 800,000.00	\$ 576,584.52	72.07%	46	\$ 223,415.48
	Tangipahoa	\$ 800,000.00	\$ 108,465.08	13.56%	17	\$ 691,534.92
	St. Mary	\$ 2,731,250.00	\$ 60,500.00	2.22%	0	\$ 2,670,750.00
	City of Baker	\$ 103,012.00	\$ 57,212.00	55.54%	7	\$ 45,800.00
	Cameron	\$ 723,000.00	\$ 318,150.70	44.00%	1	\$ 404,849.30
	Terrebonne	\$ 2,736,250.00	\$ 616,019.80	22.51%	13	\$ 2,120,230.20
	Total:	\$ 22,181,666.38	\$ 4,842,940.32	21.83%	211	\$ 17,338,726.06

Updates

- Quadel Consulting Corporation's Metairie, LA operations (Project Based Voucher) moved to the Louisiana Housing Authority's Mid City Garden location on November 9th – 11th

1. Homelessness Supports and Housing – Katrina/Rita

<i>Budget</i>	<i>Funds Expended through 10/31/2013</i>	<i>Percentage Expended through 10/31/2013</i>	<i># of PSH units developed (total = 98)</i>
\$25.9M	\$22,785,705	88%	51

- Balance of funds to be used as follows:
 - \$1.5M – Canal St. rehab project (27 Permanent Supportive Housing (PSH) units)—CEA expires 3/31/2018
 - \$1,573,508.64 – Esplanade rehab project (Piggyback project – 20 PSH units)—To date, no contract has been executed.

2. Supportive Housing Services – Katrina/Rita

<i>Budget</i>	<i>Funds Expended through 9/30/2013</i>	<i>Percentage Expended through 9/30/2013</i>	<i># of Persons Assisted with New Access to a Service as of 9/30/2013 (cumulative)</i>	<i>Program End Date</i>
\$72.73M	\$45,756,954	63%	5,693	12/31/2018

- The program provides supportive services to the severely disabled living in PSH units

3. Louisiana Services Network Data Consortium – Katrina Rita

<i>Budget</i>	<i>Funds Expended</i>	<i>Percentage Expended</i>	<i>Program End Date</i>
\$400,000	\$297,052	74%	12/31/2013

- The contract is funding the integration of 9 separate Homeless Management Information Systems into one statewide integrated system

4. Calcasieu Parish Homeless Prevention – Gustav/Ike

<i>Budget</i>	<i>Funds Expended</i>	<i>Percentage Expended</i>
\$600,000	\$399,690.87	67%

- The Parish is providing homeless prevention funds and Continuum of Care capacity building

5. Louisiana Housing Council – Gustav/Ike

<i>Budget</i>	<i>Funds Expended</i>	<i>Percentage Expended</i>	<i>Program End Date</i>	<i>Housing Authorities Assisted</i>
\$2.5M	\$1,598,798	64%	5/31/2013	24

- Program pays insurance deductibles for housing authorities that incurred damage from hurricanes Gustav/Ike
- Program is complete. This section will be removed from the Board Report in December.

6. Emergency Solution Grant

<i>Budget</i>	<i>Funds Expended</i>	<i>Percentage Expended</i>	<i>Contract End Date</i>
FY11 award = \$1,587,045	\$1,565,868	99%	6/30/2013
Second FY11 award = \$892,713	\$0	0%	TBD
FY12 award = \$2,847,783	\$550,860	21%	6/30/2014
FY13 award = \$1,969,448	N/A	N/A	6/30/2015

- Provides funding to local communities to support homeless shelters by providing shelter housing, and/or rental assistance to homeless individuals and families who are either homeless or at risk of homelessness

7. HOME Tenant Based Rental Assistance (TBRA)

Hurricane Isaac HOME TBRA				
<i>Budget</i>	<i>Funds Expended</i>	<i>Percentage Expended</i>	<i>Program End Date</i>	<i>Households Served</i>
\$1M	\$689,294	69%	Individually based (contracts are for 12 months of assistance)	83
Youth Aging Out of Foster Care HOME TBRA				
<i>Budget</i>	<i>Funds Expended</i>	<i>Percentage Expended</i>	<i>Program End Date</i>	<i>Households Served</i>
\$500K	\$44,329	9%	Individually based (contracts are for 24 months of assistance)	22

8. Permanent Supportive Housing – Support Contracts

Hawkins Contract - \$222,187			
<i>Budget</i>	<i>Funds Expended</i>	<i>Percentage Expended</i>	<i>Contract End Date</i>
\$222,187	\$27,661	12%	8/31/2015

- Contract provides legal services for the Louisiana Housing Authority

TAC contract - \$243,588			
<i>Budget</i>	<i>Funds Expended</i>	<i>Percentage Expended</i>	<i>Contract End Date</i>
\$243,588	\$38,391	16%	6/30/2016

- Contract provides technical assistance for administering the PSH program

Casterline contract - \$19,500			
<i>Budget</i>	<i>Funds Expended</i>	<i>Percentage Expended</i>	<i>Contract End Date</i>
\$19,500	\$3,045	16%	10/29/2013

- Contract provides fee accountant services for the Louisiana Housing Authority

Project-Based Vouchers and Shelter Plus Care					
<i>Program</i>	<i>Budget</i>	<i>Funds Expended Through October 2013</i>	<i>% Expended</i>	<i>Leased Vouchers Through October 2013</i>	<i>Contract End Date</i>
S+C	\$50M	\$29M	58%	946	4/30/2014 Eligible for one five-year extension, then renewed annually
PBV	\$52M	\$48M	92%	1,469	Renewed annually

- Total allocation of vouchers is 3,027
- Vouchers are for the severely disabled

DASHBOARD DETAILS

Grant Year	2009	2010	2011	2012	2013	TOTAL
Total Award Amount	\$16,231,176.00	\$16,203,982.00	\$14,225,651.00	\$8,240,993.00	\$7,073,089.00	\$ 61,974,891.00
Committed Funds	\$16,231,176.00	\$16,203,982.00	\$14,225,651.00	\$2,212,307.86	\$0	\$48,873,116.86
Unexpended Committed Funds	\$126,579.45	\$8,196,396.18	\$10,925,832.54	\$1,742,931.86	\$0	\$20,991,740.03
Deadline to Expend Before Recapture	31-Oct-14	30-Apr-15	30-Sep-16	30-Apr-17	31-Aug-18	
Uncommitted Funds	\$0	\$0	\$0	\$6,028,685.14	\$7,073,089.00	\$13,101,774.14
Deadline to Commit Before Recapture				30-Apr-14	31-Aug-15	
Subgrant					Admin Expenses (AD), CR, and EN	

LHC Admin Funds and EN

Red Text - Funds subject to recapture within the next 22 months

Total Award Amount = Committed Funds + Uncommitted Funds
Committed Funds - a grant agreement is in place and funds have been committed and are being expended.
Uncommitted Funds - no grant agreement is in place and the funds are available for use in accordance with the subgrant. This is an accurate reflection of data that is in IDIS which is what HUD sees.

<p>Funds Allocated/Set-Aside</p> <ul style="list-style-type: none"> Funds that LHC has allocated to projects but have not yet been Committed in IDIS Tax Credit Projects must go to closing to show as 'Committed' Disaster TBRA funds show as 'Committed' after applicants complete the eligibility process 	Tax Credit Projects – Allocated by LHC but not Committed in IDIS		\$ 1,468,645.00
	South Point	\$ 350,000.00	
	The Renaissance at Allendale	\$ 618,645.00	
	Elm Street Village	\$ 500,000.00	
	HOME NOFA Projects – Allocated by LHC but not Committed in IDIS		\$ 2,500,000.00
	Tangi Village	\$ 1,500,000.00	
	Elm Street	\$ 1,000,000.00	
	Agency Programs – Allocated by LHC but not Committed in IDIS		\$ 402,376.00
	HOME Disaster TBRA - \$1M Budget		
	Disaster TBRA Balance	\$ 140,286.00	
	Foster Care TBRA - \$500,000		
	Foster Care Balance	\$ 262,090.00	
	Single Family 2012A - \$3M Budget		
	Single Family Balance	0	
	Grand Total Allocated but not Committed		\$ 4,371,021.00

DASHBOARD SUMMARY

		Total
Awarded Funds 2009-2012		\$ 61,974,891.00
Committed Funds (as shown in IDIS)		\$ 48,873,116.86
<i>Committed Funds Subject to Recapture by HUD Unless Expended by Deadlines above</i>	\$ 20,991,740.03	
Total Uncommitted (as shown in IDIS) Subject to Recapture by HUD Unless Committed by Deadlines above		\$ 13,101,774.28
Allocated (not Committed in IDIS but Allocated to projects by LHC)		\$ 4,371,021.00
Uncommitted CHDO Reserve Funds		\$ 2,297,112.30
Actual Funds Available to Commit to New Projects		\$ 6,433,640.98