



# **BOARD OF DIRECTORS**

Agenda Item #8

**Sustainable Housing Committee**  
**Ellen M. Lee, Chairwoman**

**April 9, 2014**

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# Louisiana Housing Corporation

April 2, 2014

## SUSTAINABLE HOUSING COMMITTEE MEETING

### AGENDA

Notice is hereby given of a regular meeting of the Sustainable Housing Committee to be held on Wednesday, April 9, 2014 @ 11:00 A.M., Louisiana Housing Corporation Building, **Committee Room 1**, located at 2415 Quail Drive, Baton Rouge, Louisiana, by order of the Chairman.

1. Call to Order and Roll Call.
2. Approval of the **Minutes of the November 13, 2013 Committee Meeting.**
3. **Energy Programs Activity Report** and Updates.
4. **Sustainable Housing Department Update.**
5. **Louisiana Housing Authority Department Update.**
6. **HOME Report.**
7. Other Business.
8. Adjournment.

A handwritten signature in blue ink, appearing to read "Frederick Tombar, III".

**Frederick Tombar, III**  
LHC Executive Director

**If you require special services or accommodations, please contact Board Coordinator and Secretary Barry E. Brooks at (225) 763 8773, or via email [bbrooks@lhc.la.gov](mailto:bbrooks@lhc.la.gov).**

Pursuant to the provisions of LSA-R.S. 42:16, upon two-thirds vote of the members present, the Board of Directors of the Louisiana Housing Corporation may choose to enter executive session, and by this notice, the Board reserves its right to go into executive session, as provided by law.

Louisiana Housing Corporation  
Sustainable Housing Committee Meeting Minutes  
2415 Quail Drive  
Committee Room 1  
Baton Rouge, LA 70808  
Wednesday, November 13, 2013  
10:00 a.m.

Committee Members Present

Chairwoman Ellen M. Lee  
Mr. Malcolm Young  
Mr. Guy T. Williams

Committee Members

Absent Mr. Willie Spears

Board Members Present

Mr. Michael L. Airhart  
Mr. Mayson H. Foster  
Mr. Larry Ferdinand

Board Members Absent

Mr. Matthew P. Ritchie  
Treasurer John N. Kennedy  
Dr. Daryl Burckel

Staff Present

Frederick Tombar, III  
Brad Sweazy  
Janel Young  
Loretta Wallace  
Brenda Evans  
Ted Guillot  
Liza Bergeron  
James Young  
Rene Landry  
Jessica Guinn  
Selena Sims

Others Present

See Attached Sign- in Sheet

**Call to Order and Roll Call.** Committee Chairwoman Ellen M. Lee called the meeting to order at 10:04 a.m. The roll was called, and a quorum was established.

**Approval of Minutes from October 9, 2013.** Upon a motion made by Chairwoman Lee and seconded by Board Member Mayson Foster, the minutes of the October 9, 2013 meeting were approved without correction.

**Action Item.**

- *A resolution authorizing the Louisiana Housing Corporation (“Corporation” or “LHC”) to discontinue outsourcing the administration of the statewide Weatherization Assistance Program (“WAP”) and the Low Income Home Energy Assistance Program (“LIHEAP”) and operate the programs within LHC; and providing for other matters in connection therewith.*

Ms. Loretta Wallace, Program Administrator, summarized the results of the feasibility study for operating the Energy programs in-house and if approved, authorizing staff to make necessary changes required to discontinue outsourcing. A discussion followed concerning the logistics of in-house management and the time and cost saving benefits. A motion was made by Committee Member Guy T. Williams to favorably recommend the resolution to the full board, which was seconded by Mr. Foster. The motion passed unanimously.

**Energy Department Activity Reports and Update.** Ms. Wallace provided a summary of the 2012 LIHEAP, 2013 LIHEAP, 2012 DOE WAP and ARRA Programs.

**Sustainable Housing Department Update.** Ms. Janel Young, Program Administrator, provided updates concerning Sustainable Housing Funding, Small Rental Property Programs, and the Non-Profit Rebuilding Pilot Program (NRPP). She highlighted that SRPP was entering the long term monitoring and compliance phase and is focusing on assisting clients with becoming compliant.

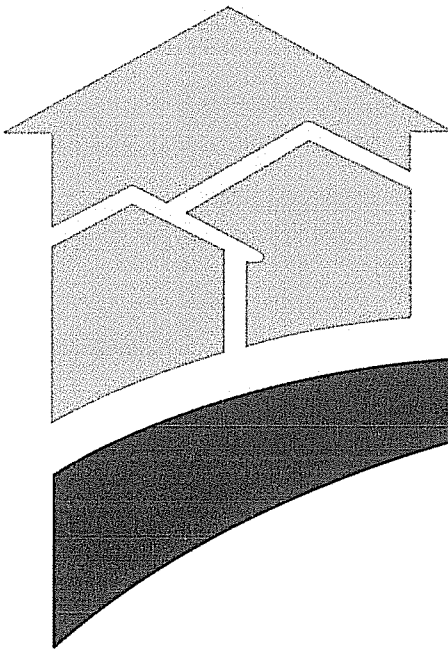
**Louisiana Housing Authority Department Update.** Mr. James Young, Program Manager, reported that Quadel Corporation’s Metairie Operations office had successfully relocated to the Louisiana Housing Authority’s Mid-City Garden location and that they were on track to be fully staffed by December 1, 2013.

**HOME Report.** Ms. Brenda Evans, Program Administrator, provided an update on the HOME Program, highlighting that all deadlines for 2013 have been met and are progressing smoothly.

**Adjournment.** There being no further business to discuss, Chairman Lee adjourned the meeting at 10:35 a.m.

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Committee Secretary



# LOUISIANA HOUSING CORPORATION

## SUSTAINABLE HOUSING COMMITTEE MEETING

WEDNESDAY, November 13, 2013 @ 10:00 a.m. – Committee Room 1

### Guest Sign-In Sheet

GUEST NAME	FIRM
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PLEASE, PLEASE PRINT

- |                          |                            |
|--------------------------|----------------------------|
| 1. <u>Larry Hoss</u>     | <u>our PLANB</u>           |
| 2. <u>Randy Oliver</u>   | <u>our Plan B</u>          |
| 3. <u>W Fredieu</u>      | <u>our Plan / GP<br/>M</u> |
| 4. <u>Carliss Knesel</u> | <u>Whitney Bank</u>        |
| 5. <u>Alice Riener</u>   | <u>NATE</u>                |

SHC MC  
PLEASE PRINT CLEARLY

GUEST NAME

FIRM

- |     |                            |                          |
|-----|----------------------------|--------------------------|
| 6.  | <u>Irby Horusby</u>        | <u>ACA P</u>             |
| 7.  | <u>Rose Hilliard</u>       | <u>Diamonds Homes</u>    |
| 8.  | <u>Chris Tate</u>          | <u>CDI <del>SA</del></u> |
| 9.  | <u>Charlotte Bourgeois</u> | <u>LAA P</u>             |
| 10. | <u>MARLA Y. NEWMAN</u>     | <u>LHA</u>               |
| 11. | <u>Jed Gullett</u>         | <u>Rene Landry</u>       |
| 12. | <u>Brenda Evans</u>        |                          |
| 13. | <u>Loretta Wallace</u>     |                          |
| 14. | <u>Janel Young</u>         |                          |
| 15. | <u>Liza Bergeron</u>       |                          |
| 16. | <u>Jessica Guinn</u>       |                          |
| 17. | <u>James Young</u>         |                          |
| 18. | <u>Fred Tombar</u>         |                          |
| 19. | <u>Brad Sweeney</u>        |                          |

## Chairwoman's Summary: Sustainable Housing Committee



- *Energy Programs*
- *Sustainable Housing Department*
- *Louisiana Housing Authority*
- *HOME Funds Dashboard Report*

## ENERGY PROGRAMS ACTIVITY

### Energy Programs Activity Summary

As of March 28, 2014 According to HES Budget Tracking

#### 2014 DHHS/LIHEAP

Grantor: U.S. Department of Health & Human Services  
(\$37,053,007)

Programs	Grant Period	Grant Award	Expended	Balance	Households Served	New Clients
LIHEAP	10/1/2013-9/30/2015	\$31,217,158.40	\$11,056,009.24	\$20,161,149.16	31,904	4,361
DHHS/WAP*	7/1/2014-6/30/2015	\$5,835,848.60				
Total:		<b>\$37,053,007.00</b>	<b>\$11,056,009.24</b>	<b>\$20,161,149.16</b>	<b>31,904</b>	<b>4,361</b>
Percentage:			29.84%	54.41%		

\*NOTE: LIHEAP funds budgeted (15%) to supplement the 2014 DOE/WAP Program beginning 7/1/2014.

#### 2013 DHHS/LIHEAP

Grantor: U.S. Department of Health & Human Services (\$43,421,892)

Programs	Grant Period	Grant Award	Expended	Balance	Households Served	New Clients
LIHEAP	10/1/2012-9/30/2014	\$34,450,434.00	\$33,547,352.04	\$903,081.96	82,621	14,987
DHHS/WAP*	7/1/2013-6/30/2014	\$6,362,288.00	\$3,056,563.76	\$3,305,725.12	419	
Total:		<b>\$40,812,722.00</b>	<b>\$36,603,915.80</b>	<b>\$4,208,807.08</b>	<b>83,040</b>	<b>14,987</b>
Percentage:			89.69%	10.31%		

\*NOTE: LIHEAP Funds budgeted (15%) to supplement the 2013 DOE/WAP Program. Funds released in contracts 8/28/2013.

#### 2012 DOE/WAP

U.S. Department of Energy (\$2,363,189) Units projected: DOE 237 + (810 LIHEAP Only) = 1047 units

Programs	Program Year	Grant Award	Expended	Balance	Units Completed
DOE/WAP*	7/1/2012-6/30/2014	\$2,363,189.00	\$1,988,438.72	\$374,750.28	155
Total:		<b>\$2,363,189.00</b>	<b>\$1,988,438.72</b>	<b>\$374,750.28</b>	<b>155</b>
Percentage:			84.14%	15.86%	

## SUSTAINABLE HOUSING PROGRAM ACTIVITY

### Katrina/Rita Recovery

Program	Affordable Units Created/Properties Completed Construction	Funds Disbursed/Total Payments	Balance of Funds	Contract Expiration
Small Rental Property Program	7,573 units (91% of goal)	\$423,747,721 (94%)	\$26,383,758	1/15/15
Neighborhood Stabilization Program 3 (NSP3)	35 units	\$4,078,013 (91%)	\$421,987	1/15/15
Nonprofit Rebuilding Pilot Program (NRPP)	152 properties (95% of goal)	\$21,750,993 (72%)	\$8,271,911	6/30/15
Plaquemines Parish Homeowner Rehab Program	13 properties (81% of goal)	\$2,672,828 (67%)	\$1,327,172	6/30/15
Housing Development Loan Fund/Land Assembly Operations	16 loans closed (40% of goal)	\$4,105,424 (60%)	\$9,328,539	12/31/14*
<b>TO-DATE</b>	<b>Over 7,700 Households Impacted</b>	<b>\$456,354,979 Disbursed</b>	<b>\$45,733,367 Remaining</b>	

### Gustav/Ike Recovery

Program	Affordable Units Created/Properties Completed Construction	Funds Disbursed	Balance of Funds	Contract Expiration
State – Affordable Rental Competitive Program (ARP)	420 units (78% of goal)	\$39,942,672 (81%)	\$9,659,871	varies
Parish ARP (5 Parishes)	208 units (34% of goal)	\$7,325,715 (28%)	\$20,574,285	varies
Parish Programs	29 projects with drawdowns (91% of goal)	\$21,486,445 (38%)	\$33,788,270	varies
	4 projects with 90% expended (13% of goal)			
<b>TO-DATE</b>	<b>Over 650 Households Impacted</b>	<b>\$66,006,097 Disbursed</b>	<b>\$66,771,161 Remaining</b>	

## LOUISIANA HOUSING AUTHORITY ACTIVITY

Program	Households Served	Funds Disbursed/Total Payments	Balance of Funds	Program End Date
Homeless Supports and Housing – Katrina/Rita	51	\$23,423,347	\$2,476,653	3/31/18*
Supportive Housing Services – Katrina/Rita	5,821	\$47,708,299	\$25,021,701	12/31/18
Calcasieu Parish Homeless Prevention – Gustav/Ike	289	\$461,000	\$145,500	
Emergency Solutions Grant	5,597	\$1,288,664	\$1,559,119	6/30/14**
Isaac HOME Tenant Based Rental Assistance (TBRA)	83	\$873,348	\$126,652	varies
Youth Aging Out of Foster Care – HOME TBRA	22	\$112,183	\$387,817	varies
Shelter Plus Care (S+C)	1,004	\$33,000,000	\$17,000,000	4/30/14****
Project-Based Vouchers (PBV)	1,445	\$55,000,000	\$0	Renewed annually
<b>TO-DATE</b>	<b>Over 14,300 Households Served</b>	<b>\$161,866,841 Disbursed***</b>	<b>\$46,717,442 Remaining***</b>	

\*for Canal St. Rehab Project only (\$1.5M). No contract is in place for the Esplanade rehab project.

\*\*FY12 award only.

\*\*\*The funds associated with these programs directly impact households, but do not represent the total amount of LHA funding or disbursements.

\*\*\*\*Grant agreement with HUD will be extended for five years



# HOME FUNDS DASHBOARD REPORT

CURRENT AS OF IDIS-PR27 04/01/14 AT 10:00 AM

DASHBOARD DETAILS						
Grant Year	2009	2010	2011	2012	2013	TOTAL
<b>Total Award Amount</b>	\$16,231,176.00	\$16,203,982.00	\$14,225,651.00	\$8,240,993.00	\$7,073,089.00	\$ 61,974,891.00
<b>Committed Funds</b>	\$16,231,176.00	\$16,203,982.00	\$14,225,651.00	\$7,098,308.75	\$1,955,379.63	\$55,714,497.38
<b>Unexpended Committed Funds</b>	\$85,743.30	\$2,311,576.87	\$10,660,826.99	\$6,226,131.56	\$1,955,379.37	\$21,239,658.09
<b>Unexpended CHDO Portion*</b>	\$85,743.30	\$1,190,279.23	\$968,070.48	\$93,464.70		
<b>Deadline to Expend Before Recapture</b>	October 31, 2014	April 30, 2015	September 30, 2016	April 30, 2017	August 31, 2018	
<b>Uncommitted Funds</b>	\$0	\$0	\$0	\$1,142,872.90	\$5,117,709.63	\$6,260,582.53
<b>Uncommitted CHDO Portion**</b>	\$0	\$0	\$0	\$1,142,684.25	\$1,060,963.35	
<b>Deadline to Commit Before Recapture</b>				April 30, 2014	August 31, 2015	

\*Included in total Unexpended Committed Funds

\*\* Included in total Uncommitted Funds

LHC Admin Funds

Red Text - Funds subject to recapture within the next 18 months

**Total Award Amount** = Committed Funds + Uncommitted Funds  
**Committed Funds** - a grant agreement is in place and funds have been committed and are being expended.  
**Uncommitted Funds** - no grant agreement is in place and the funds are available for use in accordance with the subgrant. This is an accurate reflection of data that is in IDIS which is what HUD sees.



## HOME FUNDS DASHBOARD REPORT

CURRENT AS OF IDIS-PR27 04/01/14 AT 10:00 AM

<b>Funds Allocated/Set-Aside</b>  <ul style="list-style-type: none"> <li>• Funds that LHC has allocated to projects but have not yet been Committed in IDIS</li> <li>• Tax Credit Projects must go to closing to show as 'Committed'</li> <li>• Disaster TBRA funds show as 'Committed' after applicants complete the eligibility process</li> </ul>	<b>HOME NOFA Projects – Allocated by LHC but not Committed in IDIS</b>		\$ 1,000,000
	Elm Street	\$ 1,000,000.00	
	<b>Agency Programs – Allocated by LHC but not Committed in IDIS</b>		\$ 295,289
	HOME Disaster TBRA - \$1M Budget	0	
	Disaster TBRA Balance	\$ 55,576.00	
	Youth Aging Out of Foster Care - \$500,000	0	
	YAOFC Balance	\$239,713.00	
	Single Family 2012A - \$3M Budget	0	
	Single Family Balance	0	
	<b>Grand Total Allocated but not Committed</b>		<b>\$ 1,295,289</b>

### DASHBOARD SUMMARY

	Total
<b>Awarded Funds 2009-2013</b>	<b>\$ 61,974,891.00</b>
<b>Committed Funds (as shown in IDIS)</b>	<b>\$ 55,714,497.38</b>
<i>Committed Funds Subject to Recapture by HUD Unless Expended by Deadlines indicated</i>	<i>\$ 21,239,658.09</i>
<b>Total Uncommitted (as shown in IDIS) Subject to Recapture by HUD Unless Committed by Deadlines indicated</b>	<b>\$ 6,260,582.53</b>
<b>Allocated (not Committed in IDIS but Allocated to projects by LHC)</b>	<b>\$ 1,295,289.00</b>
<b>Uncommitted CHDO Reserve Funds</b>	<b>\$ 2,203,647.60</b>
<b>Actual Funds Available to Commit to New Projects</b>	<b>\$ 2,761,645.93</b>