



Board of Directors

**Administrative & Finance
Committee April 12, 2017
Meeting Minutes**

May 10, 2017



Louisiana Housing Corporation

Administrative and Finance Committee Meeting Minutes
Wednesday, April 12, 2017
2415 Quail Drive
V. Jean Butler Board Room
Baton Rouge, Louisiana 70808
9:00 A.M.

Committee Members Present

Chairman Elton Lagasse
Willie Rack
Gillis R. Windham
Donald B. Vallee
Thomas L. Enright

Committee Members Absent

Nancy Montoya

Staff Present

E. Keith Cunningham, Jr.
Christine Bratkowski
Leslie Strahan
Miriam Bowie
Barry E. Brooks
Loretta Wallace
Collette Mathis

Others Present

See sign-in sheet

Minutes

Call to Order and Roll Call

The Administrative and Finance Committee ("AFC") Meeting was called to order by Committee Chairman Elton Lagasse at 9:01 a.m. The roll was called and a quorum was established.

Approval of Minutes

On a motion by Mr. Gillis Windham and seconded by Mr. Lloyd Spillers, the minutes from the March 15, 2017 AFC meeting were approved without correction by all members.

Board Members Present

Lloyd S. "Buddy" Spillers
Jennifer Vidrine
Tammy P. Earles

Board Members Absent

Michael T. Anderson
Larry Ferdinand

Natasha Joseph-Anderson
Brad Sweazy
Marjorianna Willman
Rene Landry
Kevin Brady
Brenda Evans

Discussion and Resolution Items:

- *A resolution granting Edselle Keith Cunningham, Jr., the LHC Executive Director, authority to sign the Cooperative endeavor Agreement (“CEA”) with the state Office of Community Development (“OCD”) and any other documents necessary to administering the Disaster Housing Programs, including but not limited to the Restoration Loan Program and the Restore Louisiana Neighborhood Landlord Rental Program; and providing for other matters in connection therewith.*

Mr. Lagasse introduced the resolution, an explanation of the resolution was provided by E. Keith Cunningham, Jr., Executive Director, and discussion followed. A motion was made by Mr. Spillers and seconded by Ms. Vidrine to favorably recommend the resolution to the Full Board for approval. The motion passed, with one NO vote by Mr. Donald Vallee.

- *Discussion regarding HUD Notice of Complaint regarding the LHC’s Administration of the HOME Investment Partnerships (“HOME”) Program,*

E. Keith Cunningham, Jr., Executive Director, introduced Collette Mathis and Christine Bratkowski, who presented a report, answered questions from the Board, and additional discussion followed.

- *Discussion regarding LHC Fiscal Year Operating Budget update,*

E. Keith Cunningham, Jr., Executive Director, introduced Rene Landry, who presented a report, answered questions from the Board, and additional discussion followed.

Other Business

2016 Restore Flood Programs operating with OCD, Brad Sweazy presented a report and additional discussion followed.

Adjournment

There being no other business to discuss, Mr. Lagasse adjourned the meeting at 9:47 a.m.

Committee Secretary