



# *Louisiana Housing Corporation*

*\*An audio-video recording of these proceedings is available upon request by contacting the LHC\**

**LHC Board of Directors**

**Administration Committee Meeting Minutes**

**Tuesday, October 10, 2023**

**LHC Building, V. Jean Butler Board Room  
2415 Quail Drive  
Baton Rouge, LA 70808  
3:00 P.M.**

**Committee Members Present**

Alfred E. Harrell, III (Committee Chairman)  
Richard A. Winder

**Committee Members Absent**

Willie Rack

**Board Members Present**

Board Vice-Chairwoman Tonya P. Mabry  
Official Delegate Tony Ligi obo Louisiana State Treasurer John M. Schroder  
Jennifer Vidrine

**Board Members Absent**

John S. Alford  
Steven J. Hattier  
Steven P. Jackson  
Ericka McIntyre\  
Willie Robinson  
Brandon O. Williams

**Staff Present**

Barry E. Brooks  
Marjorianna Willman  
Brenda Evans  
Joshua McNemar  
Donna Deculus  
Leslie Strahan

Bridgette Richard  
Thomas Bates  
Plezetta M. West

**Others Present**  
**See Sign-In Sheet**

**CALL TO ORDER**

Administration Committee Chairman Alfred E. Harrell, III called the meeting to order at 3:01 P.M. Board Secretary Barry E. Brooks called the roll; there was a quorum.

**APPROVAL OF MINUTES**

Next item discussed was the approval of the Minutes from the May 09, 2023 Administration Committee Meeting.

**On a motion by Committee Chairman Alfred E. Harrell, III and seconded by Board Member Official Designee Tony Ligi, the Minutes of the May 09, 2023 LHC BOD Administration Committee Meeting were unanimously approved, as distributed.**

**PUBLIC COMMENTS**

AC Chairman Harrell solicited any public comments. There were none.

**ADMINISTRATION COMMITTEE CHAIRMAN'S REPORT**

AC Chairman Harrell welcomed everyone and thanked them for attending the Administration Committee Meeting.

Also it noted was that Board Vice-Chairwoman Tonya P. Mabry had been appointed, and had accepted, the Administration Committee Chairwoman by Board Chairman Harrell.

The Administration Committee authorized, there being no objection, that Agenda Items #5 and #6 be processed *In Globo*.

**AGENDA ITEM #5 - LHC AUTHORIZED SIGNATORY**

**AGENDA ITEM #6 – SALARY FOR THE LHC INTERIM EXECUTIVE DIRECTOR**

The matters were introduced into the Record by Secretary Brooks, there being no additional information requested by the Committee.

**On a motion by Board Member Jennifer Vidrine and seconded by Board Vice-Chairwoman Tonya B. Mabry, the resolution abolishing all previous delegations of authority and recognizing MARJORIANNA WILLMAN, Interim Executive Director of the Louisiana Housing Corporation, as the Authorized Signatory for the Louisiana Housing Corporation; was approved by the Committee and moved that the matter be recommended FAVORABLY to the Board at the October 12, 2023 Board of Directors Meeting.**

**On a motion by Board Member Jennifer Vidrine and seconded by Board Vice-Chairwoman Tonya B. Mabry, the resolution to authorize and approve LHC Interim Executive Director Marjorianna Willman's salary at \$230,000.00 per annum during the time that she is serving as "LHC Interim-Executive Director," retroactive to September 29, 2023; was approved by the Committee and moved that the matter be recommended FAVORABLY to the Board at the October 12, 2023 Board of Directors Meeting.**

#### **AGENDA ITEM #7 - LHC EXECUTIVE DIRECTOR SEARCH**

Next item discussed was regarding the LHC Executive Director Search.

The matters were introduced into the Record by Secretary Brooks, there being additional information provided by representatives from SSA Consultants and Sexton Law Firm.

Regarding the ED Search, the Board's attorneys at Sexton Law Firm will work closely with SSA Consultants to ensure the objectives and expectations of the Board are met.

Cody Saucier, SSAC Project Team Member, will work in tangent with Dr. Christel Slaughter on the ED Search, with a targeted timeline of December bringing to the Board their recommended candidate(s).

Periodic updates on the ED Search will be discussed at future Administration Committee Meetings.

The Administration Committee will also review the Candidate Profile and Scope of Services, along with monitoring the Proposed Timeline.

**On a motion by Board Vice-Chairwoman Tonya B. Mabry and seconded by Board Member Jennifer Vidrine, the resolution authorizing the Louisiana Housing Corporation to contract with SSA Consultants for LHC Executive Director Search consulting services; was approved by the Committee and moved that the matter be**

**recommended FAVORABLY to the Board at the October 12, 2023 Board of Directors Meeting.**

**ADJOURNMENT**

There being no other matters to discuss, Committee Member Richard A. Winder offered a motion for adjournment that was seconded by Board Member Jennifer Vidrine. There being no discussion or opposition, the motion passed unanimously.

**The Administration Committee Meeting adjourned at 3:18 P.M.**

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**Board Secretary, Barry E. Brooks**